

Job title:	Early Intervention & Prevention Services Project Worker
Responsible to:	Early Intervention & Prevention Service Co- Ordinator
Location:	Belfast & Southern Area
Hours	37 hours
Contract:	31 st March 2028
Salary:	£26,736- £29,176

About Nexus

Nexus is a Northern Ireland wide charity and 2024 marked 40 years of providing services in supporting victims and survivors of sexual abuse and abusive relationships.

Every year in Northern Ireland there are thousands of sexually violent crimes reported to PSNI, and thousands more that go unreported. Without specialist support like ours, victims of these crimes will find it even harder to deal with the trauma they experience. The impact of this trauma can be devastating and is lifelong.

We deliver a range of bespoke and specialised supports and services including:

- Trauma informed counselling to those affected by sexual assault and trauma from age 8
- Post counselling support and follow-up through our RESET programme
- The Northern Ireland 24- hour Domestic and Sexual Abuse Helpline, which is funded by the Department of Health, Department of Justice, and the Department for Communities in Northern Ireland
- Education and Training initiatives delivered to a breadth of organisations, professionals, parents, schools and young people on topics such as consent, child sexual exploitation, handling disclosures and healthy relationships.

Our most recent strategic plan (2023- 2026), latest reports, policies and research can be viewed here: [About - Nexus NI](#)

Job Purpose

The Project Worker will be part of a team of project workers, client engagement facilitators and associate trainers, who deliver the RESET Aftercare programme.

The role will focus on amplifying the voices of those with lived experiences and empowering participants. It will also ensure the delivery of high-quality, engaging programmes that align with our organisation's strategic objectives.

Key Focus of the Role

- Have a sound understanding of how to engage with clients to support them in their journey following their counselling journey.
- Help build client confidence and enable them to thrive in all areas of their life using the suite of training and personal development opportunities used within the RESET programme.
- Workshops and Training: Deliver empowering workshops that explore the principles of healthy lifestyles, respectful relationships and equip participants to develop their own personal development plan.
- Feedback Integration: Use insights from participants to continually enhance training materials and ensure programmes are responsive to emerging issues.
- Evaluation: Ensure all programme activity is evaluated comprehensively, and data is collated to support the creation of accurate, impactful reports for funders.

Key Responsibilities

Programme Development and Delivery

- Plan and implement sessions to engage and motivate participants to achieve their personal goals in both group and 1-2-1 settings
- Design, develop, and deliver tailored, dynamic, and creative interactive sessions using a variety of techniques and resources.
- Prepare and facilitate workshops and training sessions both in-person and online.

Monitoring and Reporting

- Maintain accurate records of all training and workshops, including evaluation data and participant feedback.
- Provide regular reports to senior management, ensuring funder targets and expectations are met.
- Prepare assessment reports and final post-evaluation reports for funders and internal review.
- Keep concise and accurate records of evaluation data from workshops ensuring both qualitative and quantitative data is represented.

Resource Management

- Ensure training materials are updated, relevant, and aligned with participant needs and current issues.

- Be pro- active in contributing to the end-to-end process for the booking and delivery of client sessions and workshops ensuring clear and professional communication.

Best Practice and Professional Standards

- Contribute to the development of best practices and service improvements within Nexus.
- Maintain professional standards in line with Nexus principles and core values.
- Compliance with organisational and departmental policies and practices.
- Undertake responsibilities that support the work of others in delivering the services of the team.

General Duties

- Keep concise and accurate records of all activities and expenses.
- Attend internal training and meetings to remain informed about operational requirements.
- Perform other duties as required by your Line Manager.

Person Specification

Essential Criteria

- Strong knowledge of the impact of sexual abuse and abusive relationships.
- Demonstratable experience of managing and supporting a caseload of vulnerable individuals who have experienced trauma
- Proven experience in developing training content and materials for in-person and digital delivery.
- Proven experience in delivering trauma-informed training or workshops both in person and online.
- Demonstratable experience of effectively working as part of a multi-disciplinary team.
- A clear understanding of safeguarding legislation and compliance.
- Proven experience of risk assessment and mitigation.
- Excellent communication and interpersonal skills to engage diverse audiences.
- Proven experience in monitoring and evaluating programmes for impact reporting including engagement analytics to inform continuous improvement activity
- Strong organisational and time-management skills to manage multiple projects.

Desirable Criteria

- Professional qualification in education, social work, psychology, or a related field.
- Knowledge of community organisations within Northern Ireland.
- Experience working within the charity or public sector.

Appointment to this post will be subject to Access NI clearance.

This job description is not incorporated into the employee's contract of employment.

It is intended as a guide and should not be viewed as an inflexible specification. It may be varied from time to time in the light of strategic developments following discussion with the post holder.