**Job title:** Early Intervention & Prevention Services Project Worker

**Responsible for:** Facilitation and preparation of workshops

**Responsible to:**  Early Intervention & Prevention Services Manager

**Location:**  Office based with remote working covering Northern Ireland

**Hours** 37 hours

**Contract:**  January 2025- 31st March 2026

**Salary:**  £25,447- £27, 887

**About Nexus**

Nexus is a Northern Ireland wide charity and 2024 marked 40 years of providing services in supporting victims and survivors of sexual abuse and abusive relationships.

Every year in Northern Ireland there are thousands of sexually violent crimes reported to PSNI, and thousands more that go unreported. Without specialist support like ours, victims of these crimes will find it even harder to deal with the trauma they experience. The impact of this trauma can be devastating and is lifelong.

We deliver a range of bespoke and specialised supports and services including:

* Trauma informed counselling to those affected by sexual assault and trauma from age 8
* Post counselling support and follow-up through our RESET programme
* The Northern Ireland 24- hour Domestic and Sexual Abuse Helpline, which is funded by the Department of Health, Department of Justice, and the Department for Communities in Northern Ireland
* Education and Training initiatives delivered to a breadth of organisations, professionals, parents, schools and young people on topics such as consent, child sexual exploitation, handling disclosures and healthy relationships.

Our most recent strategic plan (2023- 2026), latest reports, policies and research can be viewed here: [About - Nexus NI](https://nexusni.org/about/)

**Job Purpose**

The Early Intervention and Prevention Project Worker will be part of a team of project workers, associate trainers, and volunteers who deliver Nexus’s Early Intervention and Prevention Services. This includes the development and delivery of accredited training and educational workshops to professionals, organisations, young people, and community groups.

The role will focus on amplifying the voices of those with lived experiences, empowering participants, and addressing cultural attitudes. It will also ensure the delivery of high-quality, trauma-informed, and engaging programmes that align with our organisation’s strategic objectives.

**Key Focus of the Role: Prevention**

* Strategic Alignment
	+ Have a sound understanding of how to engage with people to improve their understanding and confidence in dealing with people who may have been affected by sexual abuse and abusive relationships to support our work in creating a society free of gender-based violence, abuse, and harm.
* Cultural Change
	+ Promote a whole-society approach to changing harmful social norms, attitudes, and behaviours that enable violence.
* Workshops and Training
	+ Deliver trauma-informed and empowering workshops that explore the principles of healthy, respectful relationships and equip participants to challenge harmful norms and behaviours.
	+ Support the development of robust educational content by incorporating feedback from participants, contributing to a comprehensive training package aimed at creating safer environments across Northern Ireland.
* Feedback Integration
	+ Use insights from participants to continually enhance training materials and ensure programmes are responsive to emerging issues.
* Evaluation
	+ Ensure all sessions are evaluated comprehensively and data is collated to support the creation of accurate, impactful reports for funders.

**Key Responsibilities**

**Programme Development and Delivery**

* Plan and implement education programmes to engage stakeholders, schools, and community groups in line with Nexus’s ethos.
* Design, develop, and deliver tailored, dynamic, and creative workshops using a variety of techniques and resources.
* Capture and analyse participant feedback to inform future programme design and content.
* Prepare and facilitate workshops and training sessions both in-person and online.
* Research and order appropriate resources in line with funding budget and that is relevant to the service users

**Community Engagement and Promotion**

* Represent Nexus at external meetings and forums, create partnerships and collaborations.
* Liaise with schools, community groups, statutory and public organisations to assess the education needs of participants to deliver a bespoke and tailored session where possible.
* Ensure professional and clear communication with all stakeholders, maintaining strong relationships with them

**Monitoring and Reporting**

* Maintain accurate records of all training and workshops, including evaluation data and participant feedback.
* Provide regular reports to senior management, ensuring funder targets and expectations are met.
* Prepare assessment reports and final post-evaluation reports for funders and internal review.
* Keep concise and accurate records of evaluation data from workshops ensuring both qualitative and quantitative data is represented.

**Resource Management**

* Ensure training materials are updated, relevant, and aligned with participant needs and current issues.
* Be pro- active in contributing to the end to end process for the booking and delivery of training sessions and workshops ensuring clear and professional communication with customers so all booking details are recorded efficiently and clearly.

**Best Practice and Professional Standards**

* Contribute to the development of best practices and service improvements within Nexus.
* Maintain professional standards in line with Nexus principles and core values.
* Undertake responsibilities that support the work of others in delivering the services of the team.
* Attend various external meetings and forums as representative for Nexus as requested by EIPS Manager.

**General Duties**

* Keep concise and accurate records of all activities and expenses.
* Attend internal training and meetings to remain informed about operational requirements.
* Perform other duties as required by your Line Manager.

**Person Specification**

**Essential Criteria**

* Strong knowledge of the impact of sexual abuse and abusive relationships and gender-based violence issues.
* Proven experience in delivering trauma-informed training or workshops both in person and online.
* Demonstratable leadership experience, including managing teams and volunteers.
* Excellent communication and interpersonal skills to engage diverse audiences.
* Demonstratable ability to design, develop, and adapt educational content.
* Proven experience in monitoring and evaluating programmes for impact reporting.
* Strong organisational and time-management skills to manage multiple projects.

**Desirable Criteria**

* Professional qualification in education, social work, psychology, or a related field.
* Knowledge of community organisations within Northern Ireland.
* Experience working within the charity or public sector.